FLORIDA DEPARTMENT *of* STATE

RICK SCOTT
Governor

KEN DETZNER
Secretary of State

April 20, 2017

(also via email@FlaIndyParty@aol.com)

Mr. Ernest Wm. Bach, Chairman
Independent Party of Florida (IND)
700 Starkey Road, Suite 365
Largo, Florida 33771-2334

Dear Mr. Bach:

This will acknowledge receipt of the documents for the **Independent Party of Florida**. This information appears to comply with the requirements of Section 103.095, Florida Statutes, and the name of this minor party executive committee has been added to the minor party list.

Campaign Treasurer's Reports

Your first campaign treasurer's report will be due on **July 10, 2017**. The cover period for this report is April 14, 2017 - June 30, 2017. All party executive committees that file reports with the Division of Elections are required to file by means of the Division's Electronic Filing System (EFS).

Credentials and Sign-ons

Below is the web address to access the EFS and the party's user identification number. The enclosed sealed envelope contains the party's initial password. Once you have logged in using the initial password, you will be immediately prompted to change it to a confidential sign-on. The chairperson and campaign treasurer are responsible for protecting these passwords from disclosure and are responsible for all filings using these credentials, unless the Division is notified that your credentials have been compromised.

EFS Website Address: https://efs.dos.state.fl.us
Identification Number: **69767**

Pin Numbers

Pin numbers are confidential secure credentials that allow you to submit reports and update information. The enclosed sealed envelope provides a confidential pin number for the chairperson. By copy of this letter, a confidential pin number to access the EFS was sent to the treasurer.

Each party executive committee chairperson and campaign treasurer is required to provide the Division of Elections with confidential personal information that may be used to allow access in the event that passwords are forgotten or lost. When you enter the campaign account screen, there will be a drop down box where you pick a question (such as *What is your mother's maiden name?*) and supply an answer. All passwords and answers to questions are stored as encrypted data and cannot be viewed by Division staff and given out over the phone. Please notify the Division if your credentials have been compromised.

Timely Filing

All reports must be completed and filed through the EFS not later than midnight of the due date. Reports not filed by midnight of the due date are late filed and subject to the penalties in Section 106.07(8), Florida Statutes. In the event that the EFS is inoperable on the due date, the report will be accepted as timely filed if filed no later than midnight of the first business day the EFS becomes operable. No fine will be levied during the period the EFS was inoperable.

Any state executive committee failing to file a report on the designated due date shall be subject to a fine of $1,000 per day for each late day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report. However, if an executive committee fails to file a report on the Friday immediately preceding the special election or general election, the fine shall be $10,000 per day for each late day.

Electronic Receipts

The person submitting the report on the EFS will be issued an electronic receipt indicating and verifying the report was filed. Each campaign treasurer's report filed by means of the EFS is considered to be under oath by the chairperson and campaign treasurer and such persons are subject to the provisions of Section 106.07(5), Florida Statutes.

Instructions and Assistance

An online instruction guide is available to you on the EFS to assist with navigation, data entry, and submission of reports. The Division of Elections will also provide assistance to all users by contacting the EFS Help Desk at (850) 245-6280.

All of the Division's publications and forms are available on the Division of Elections' website at dos.myflorida.com/elections/. It is your responsibility to read, understand, and follow the requirements of Florida's election laws. Therefore, please print a copy of the following documents: Chapters 103, 104 and 106, Florida Statutes, *Calendar of Reporting Dates*, and Rules 1S-2.017 and 1S-2.050, Florida Administrative Code.

Please let me know if you need additional information.

Sincerely,

Kristi Reid Bronson, Chief
Bureau of Election Records

KRB/mcc

Enclosures

pc: Sadie Abrams, Treasurer